



CHEQUES

PRODUCT
CATALOGUE

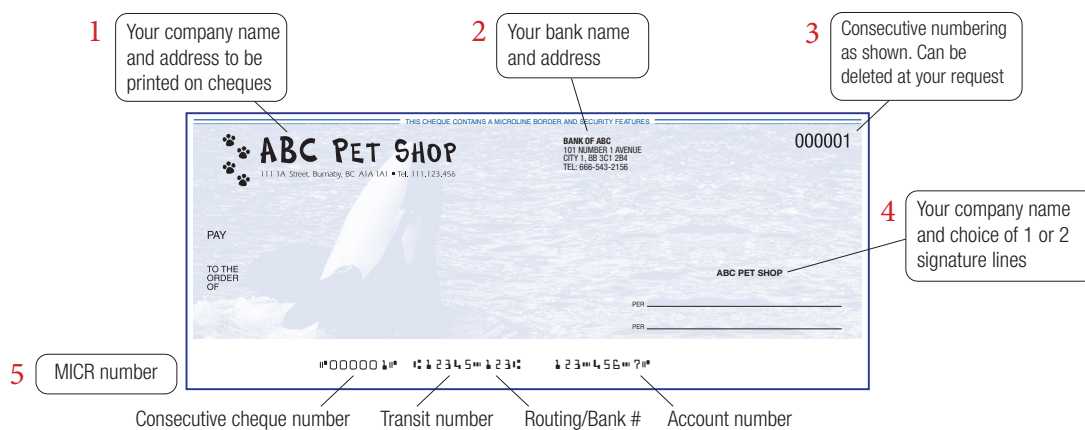


STEP 1:

The first step to the cheque ordering process is knowing which software you are using. This will determine the corresponding cheque body to use (please see pages 6-9 for software options). If you do not see your software or illustration of your cheque, call us for assistance.

STEP 2:

There are 5 main imprint areas on every cheque order as seen in the illustration below.



1. Provide your company name and address as you want it to appear on your cheque. There is the option of having your company logo printed.
2. Provide your bank name and address.
3. Provide the consecutive numbering sequence for your cheques.
4. Your company name appears above your choice of 1 or 2 signature lines.
5. Consecutive cheque number, transit number, routing/bank # and account number are required. You may also obtain a MICR specification sheet from your bank.

UNDERSTANDING MICR ENCODING


consecutive cheque number:	transit number	routing/bank #	account number
0 0 0 0 0 1	1 2 3 4 5 @	1 2 3 1 @	1 2 3 4 5 6 7
your numbering series	identifies branch	identifies financial institution	your account

STEP 3:

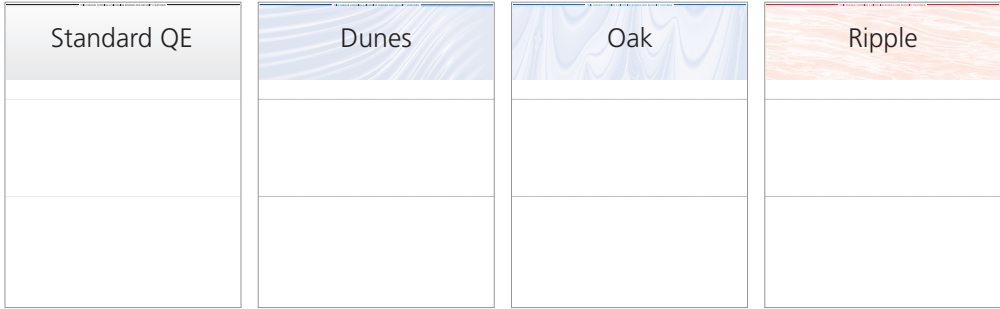
Choose your pantograph (background) colour and design

Basic Pantographs

Colours: **Red** **Blue** **Black** **Process Blue** **Green** **Burgundy** **Brown** **Buff**




Designs: **Standard QE** **Dunes** **Oak** **Ripple**




Basic Security (bond with Secure Lock) Available in standard QE design - Blue, Process Blue, Red and Green only - Top or middle cheque only.

Additional styles available with screening on stubs:

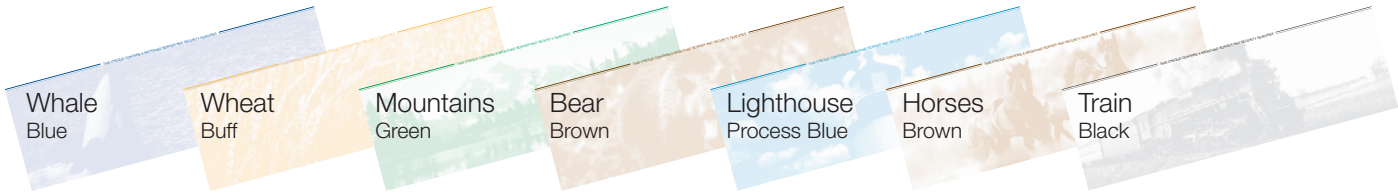
Colours: **Green** **Burgundy** **Blue** **Brown**



Designs: **Linen** **Diminishing** **Marble**



Canadiana Pantographs (Colours available as illustrated only)



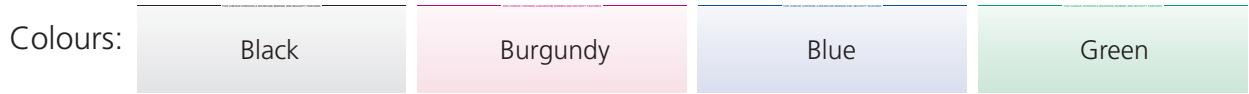
Whale Blue, Wheat Buff, Mountains Green, Bear Brown, Lighthouse Process Blue, Horses Brown, Train Black

Manual Cheques

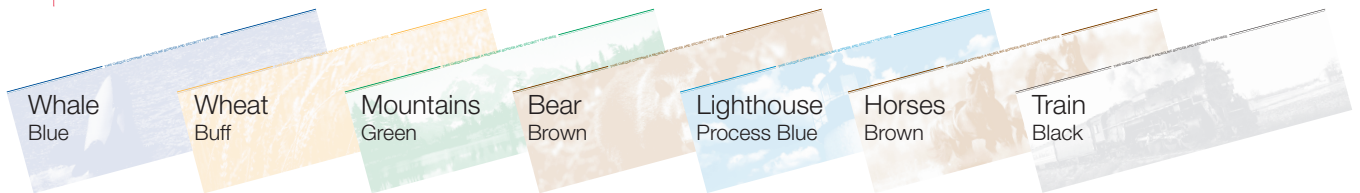
HOW TO ORDER

STEP 1: Choose your pantograph (Colours available as illustrated only)

Basic Pantographs (Standard QE is the only design option)



 **Canadiana Pantographs** (Colours available as illustrated only)



Black imprint only for all manual cheques. Provide company information (see page 1)

STEP 2: Choose your stub

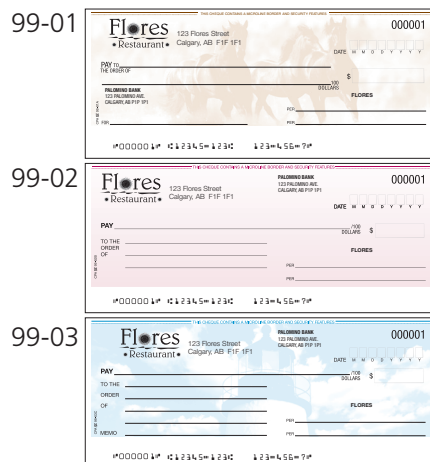
Stub A

Stub B

Stub C

Stub D

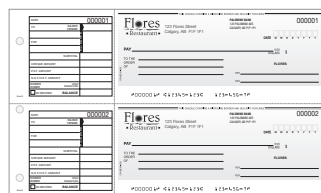
STEP 3: Choose your cheque style



STEP 4: Choose your FORMAT



1 Up (3 1/4 x 11)

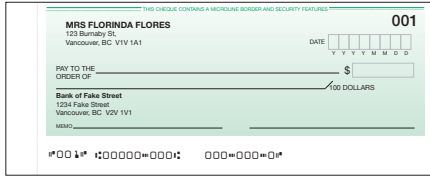


2 Up (6 1/2 x 11)

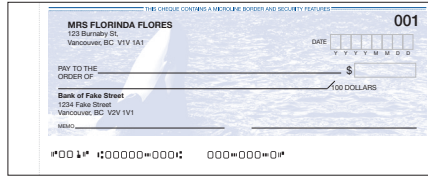
**Vinyl binders
for both sizes!**



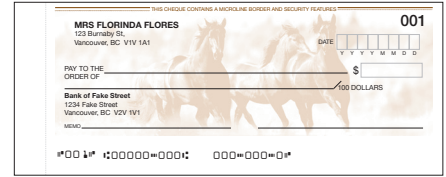
Personal Cheques



Standard - Green



Whale - Blue



Horses - Brown

- Available pantographs: Standard-Green, Whale-Blue, Horses-Brown
- Convenient size 2 3/4" x 6 1/4"
- Low minimum quantities. Choose from: 100, 200 & 300
- Booked with a two page bank ledger at back of book

ORDER FORM

Date _____

Quantity 100 200 300

Pantograph Whale Horses Standard

Numbering *-3 digits only-* starting at _____
(Consec MICR number mandatory for CPA)

Signature lines 1 2

Proof No H/Copy PDF

CUSTOMER INFO ON CHEQUE

Name _____

Address _____

Address _____ City _____

Prov _____ P.C. _____ Phone _____

_____ Email address

BANK INFO

Bank logo

Name _____

Address _____

Address _____

City _____ Prov _____ P.C. _____

MICR NUMBER

Transit # _____





Routing/Bank # _____




Account # _____

Refer to Pg. 1 for MICR ENCODING explanation

Security Features

Product Specifications

-  True Fourdrinier paper machine watermark - Optically dull
-  Bleach and oxidizer reactivity - brown stain
-  Polar class solvent (approx. 30 solvents) reactivity
-  Secure Lock - secure lock logo printed on back. Hold at an angle to view

-  Non-polar class solvent (approx. 35 solvents) reactivity
-  Invisible embedded fiber
-  Printloc® option - true security level toner anchorage for laser printing

Extra security features for added protection

Warning Bands

Printed warning on document face notifies document handlers and criminals of security features present.

Microprinting

Miniature print appears as a line or rule. Difficult to scan or copy. Can be verified with a magnifying glass. Helps with authentication.

Hologram* (available on laser cheques only)

Add a hologram as an extra visible feature. Holograms are safe to use in laser printers. A hologram cannot be reproduced by copiers or scanners.

SECURITY STOCKS	Secure Lock on back (hold at an angle to view)	Pantograph on face	Microline	Chemical alteration indicators	True watermark	Invisible fibres	Printloc toner adhesion	Green & red fibres visible in paper
Basic Secure Lock (bond)	✓	✓	✓					
Standard-Defensa® Design		✓	✓	✓	✓	✓	✓	
Upgrade-Defensa® Premium*		✓	✓	✓	✓	✓	✓	✓

* Additional upcharge

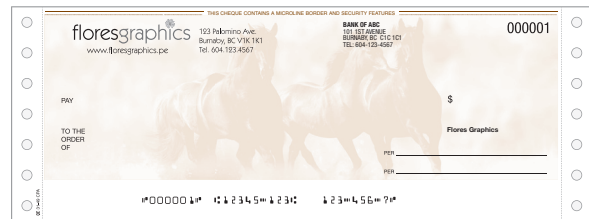
Accounting Software

QUICKBOOKS PRO

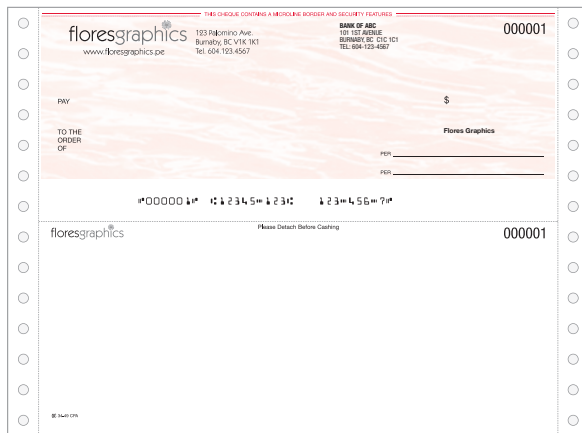
ALL DESIGNS ARE AVAILABLE FOR TRACTOR FEED PRINTERS



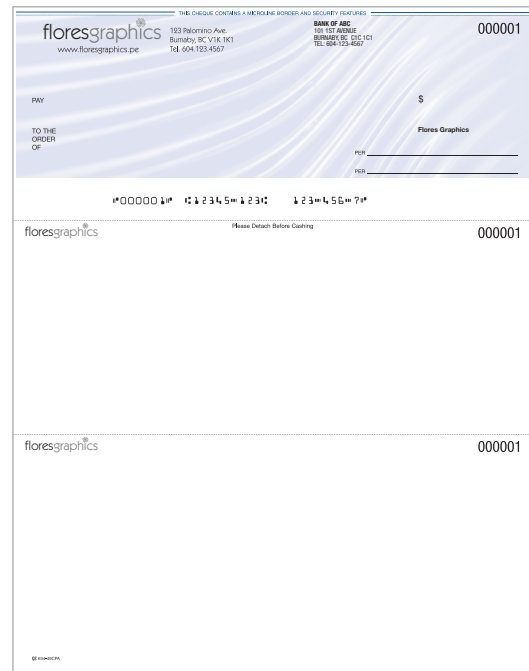
631-49 - Laser (8 1/2 x 11)



31-49 - Continuous (9 1/2 x 3 1/2)



34-49 - Continuous (9 1/2 x 7)

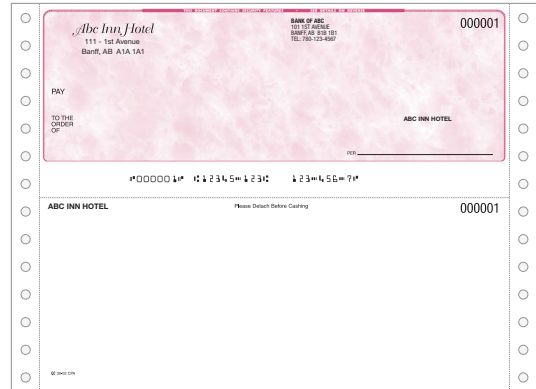
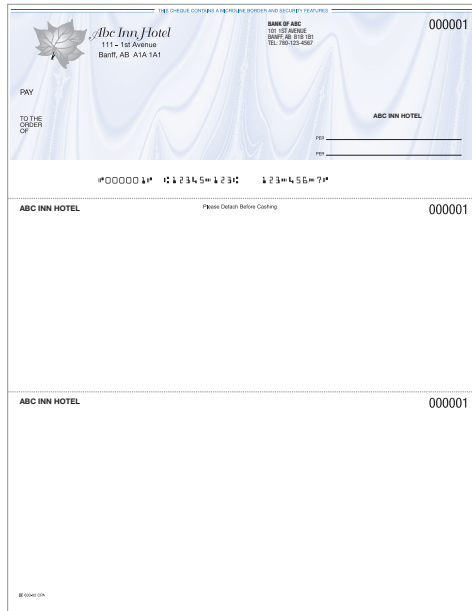


634-49 - Laser (8 1/2 x 11)



Accounting Software

SIMPLY ACCOUNTING (SAGE)



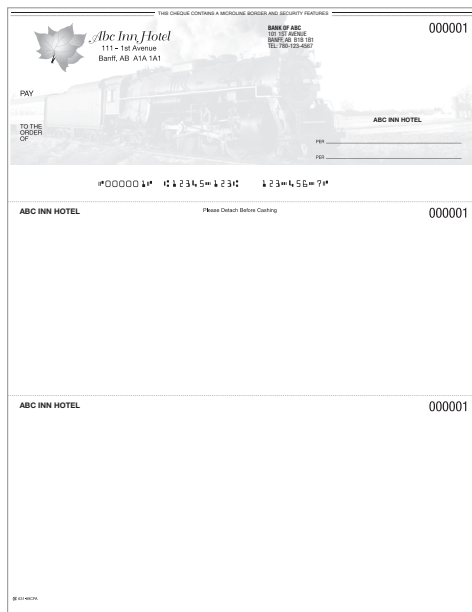
630-02 - Laser (8 1/2 x 11)



30-02 - Continuous (9 1/2 x 7)



VIGILANT



631-89 - Laser (8 1/2 x 11)



MICROSOFT DYNAMICS

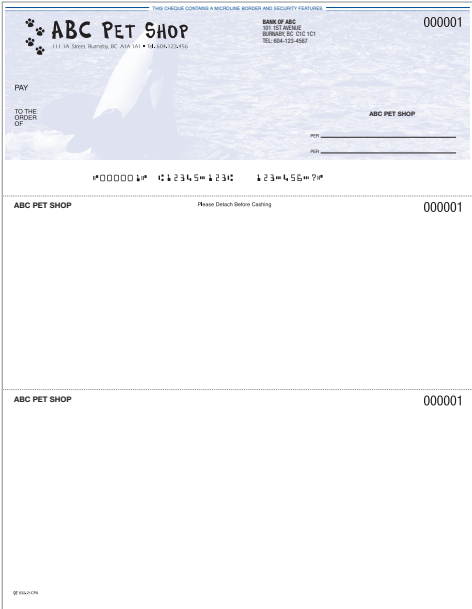


639-45 - Laser (8 1/2 x 11)



Accounting Software

ACCPAC



632-21 - Laser (8 1/2 x 11)



639-21 - Laser (8 1/2 x 11)



BUSINESS VISION



639-86 - Laser (8 1/2 x 11)

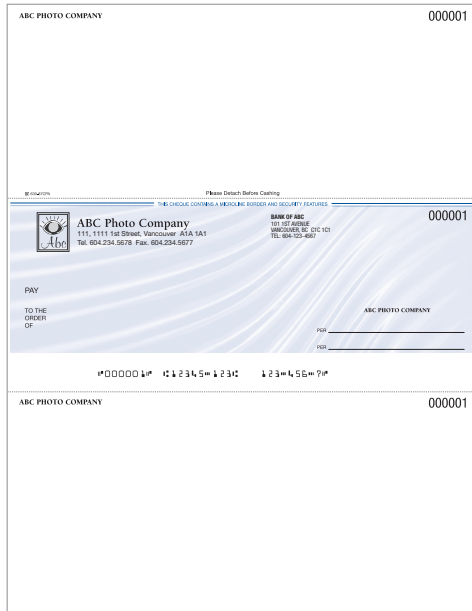


632-86 - Laser (8 1/2 x 11)



Accounting Software

DYNACOM



630-87 - Laser (8 1/2 x 11)



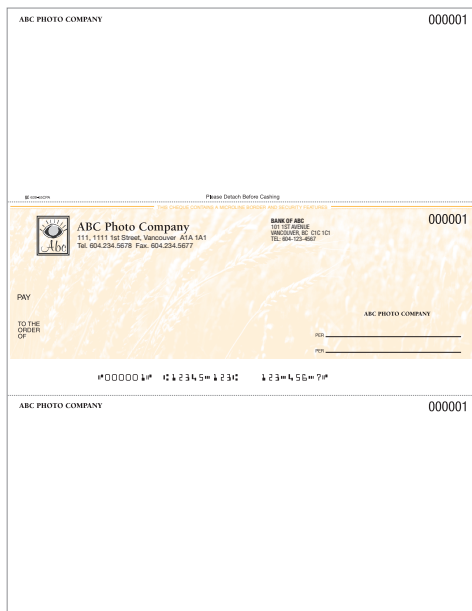
PC LAW



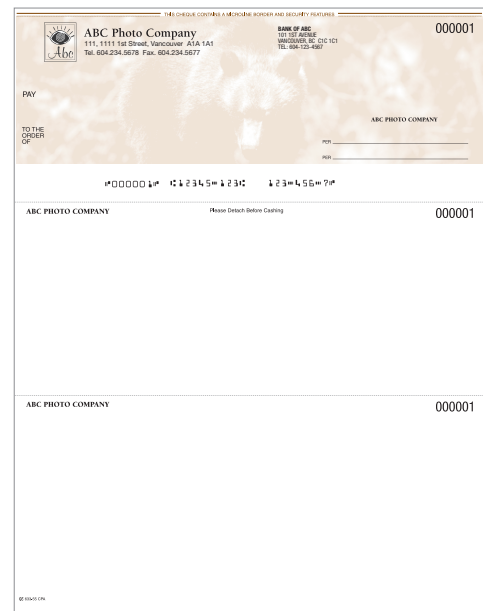
636-01 - Laser (8 1/2 x 11)



NEW VIEWS



639-55 - Laser (8 1/2 x 11)

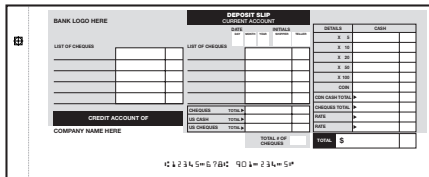


633-55 - Laser (8 1/2 x 11)

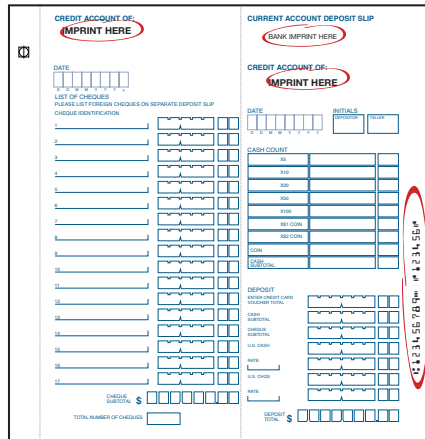


Deposit Books

- Available in 2 pt or 3 pt
- Booked in 25's or 50's



Small Deposit Book design



Large Deposit Book design

Template pre-printed in Blue. Circled areas are imprinted in Black

ORDER FORM

Date _____

Quantity _____ Parts 2 3

Company Name

Booked in 25's 50's

Design Small Large

BANK INFO

Bank logo

Name

Name

Address

Address

Address

Address

City

Prov

P.C.

City

Prov

P.C.

Transit #

Routing/Bank #

Account #

Refer to Pg. 1 for MICR ENCODING explanation

CUSTOMER INFO ON DEPOSIT BOOK

Proof No H/Copy PDF

Email address

Order Form

CUSTOMER INFO ON CHEQUE

Date _____

Name _____

NEW ORDER EXACT REPEAT

Address _____

CHANGE REPEAT _____
(Last docket #)

Address _____ City _____

Prov. _____ P.C. _____ Phone _____

SHIP TO

Name	Phone	Contact
Address	City	Prov. P.C.

LASER - CONTINUOUS

- Basic Security (Bond with Secure Lock - Laser only) Standard Defensa® Design
 Upgrade-Defensa® Premium on Pt 1* (Laser & Continuous only) Hologram* (Laser only)
 1 Part 2 Part (white/pink) 3 Part (white/canary/pink)

SOFTWARE USED	FORM No.
_____	_____

QUANTITY 250 500 1,000 2,000 5,000 Other _____

IMPRINT COLOUR Imprint in Black Imprint in Black & _____ PMS # to be supplied _____

PANTOGRAPH STYLE & COLOUR (Basic Security: Available in standard QE design - Blue, Pro. Blue, Red & Green only)

Basic

Std. Oak Ripple Dunes ➔ Colour Blk Blue Pro. Blue Red Brown Burgundy Green Buff

Linen Diminishing Marble ➔ Colour Blue Brown Burgundy Green

Canadiana 🍁

Whale (Blue) Wheat (Buff) Bear (Brown) Mountains (Green) Lighthouse (Pro.Blue) Horses (Brown) Train (Black)

Canadiana backgrounds are only available in colours indicated

MANUAL

QUANTITY 100 250 300 500 1,000 1,500 Other _____

FORMAT 1 up 2 up Require a Binder

LAYOUT 99-01 99-02 99-03

STUB A B C D

PANTOGRAPH STYLE & COLOUR

NUMBER OF PARTS

Basic Blue Green Burgundy Black 1 Part 2 Part (Available only in 2 up and basic pantographs)

Canadiana 🍁 Whale (Blue) Wheat (Buff) Bear (Brown) Mountains (Green) Lighthouse (Pro.Blue) Horses (Brown) Train (Black)

Canadiana backgrounds are only available in colours indicated

REQUIRED ON ALL CHEQUES

SIGNATURE LINES 1 Line 2 Line None

All laser cheques are boxed face up.
Low number on top unless otherwise specified

LOGO None Scan Logo Supplied E-mail Supplied

Yes Other Boxing _____

NUMBERING Consecutive MICR number mandatory for CPA**

PROOF No H/Copy

Start At #

PDF _____
e-mail address _____

BANK INFO

Bank logo

MICR NUMBER

Name _____

Transit #

Address _____

Routing/Bank #

Address _____ City _____

Account #

Prov. _____ P.C. _____ Phone _____

Refer to Pg. 1 for MICR ENCODING explanation

ENVELOPES

Please ship _____ QTY _____ twindow envelopes with this order



Security Lined
Twindow envelopes

* Additional upcharge

** Canadian Payments Association (www.cdnpay.ca)

Please see page 4 and 10 for personal cheque and deposit book order forms.